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March 3-4, 2011 - Board of Trustees Meeting Minutes, Regular Sessions

Board of Trustees, Central Washington University

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BOARD OF TRUSTEES

CENTRAL WASHINGTON UNIVERSITY

**Board of Trustees Minutes
Regular Sessions
March 3 and 4, 2011**

Approved May 6, 2011

March 3, 2011

Present

Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr
Dr. James Gaudino, President
Ms. Sherer Holter, Chief of Staff
Dr. Marilyn Levine, Provost/Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs
Mr. Alan Smith, Assistant Attorney General
Mr. Dennis Defa, Assistant Vice President for Human Resources and Faculty Relations
Mr. Kirk Eslinger, Director of Employment Relations

Absent

Ms. Annette Sandberg
Ms. Kate Reardon

Executive Session

The Board convened in Executive Session at approximately 4:50 p.m. for the purpose of discussing a labor relations issue. No action was taken.

Open Session

The Board reconvened in Open Session from 5:25 to 6:15 p.m. President Gaudino discussed his recent meetings in Olympia and the impact of the budget bills that are under review by the legislators. The board then recessed for dinner at the reception center.

March 4, 2011

Present

Mr. Sid Morrison, Chair
Mr. Keith Thompson, Vice Chair
Ms. Patricia Notter
Ms. Kate Reardon
Mr. Ron Erickson
Mr. Dan Dixon
Mr. Logan Bahr

Others Present

Dr. James L. Gaudino, President

Ms. Sherer Holter, Chief of Staff and Secretary to the Board
Dr. Marilyn Levine, Provost/ Vice President for Academic and Student Life
Mr. George Clark, Vice President for Business and Financial Affairs
Alan Smith, Assistant Attorney General
Ms. Sandra Colson, Executive Assistant
Dr. Rodney Bransdorfer, Chair, Faculty Senate
Mr. Matthew Cziske, Chair, Exempt Employees Association
Ms. Lucille Rolfe, Chair, Employee Council

Absent

Ms. Annette Sandberg
Mr. Gabriel Munoz, President, Associated Students of Central Washington University

The Board of Trustees convened at approximately 9 a.m. and debuted its new streamlined meeting format in which members took action on items as they were discussed.

Changes to the Agenda

Chair Morrison announced two changes to the agenda: 1) deletion of the CWU Foundation Gift Report for July 1, 1010 - Jan. 31, 2011, which was to have been discussed during the Business, Finance and Audit Committee and 2) an amended motion for the item titled Naming Opportunity – Music Building.

Approval of Minutes

Motion 11:07: A motion to approve minutes of the regular and special meetings of February 3 and February 4, 2011 was presented by Mr. Bahr and seconded by Mr. Thompson. Motion carried.

Chair Report

Chair Morrison reported that there seems to have been significant change in legislative attitude recently regarding higher education. For a while it appeared that legislators were willing to cut higher education and give universities the authority to make up cuts with tuition dollars. The legislature now appears to understand that higher education is a basic investment in the future of our state. Chair Morrison noted that the trustees will be communicating directly with the legislature so that they know the impacts of budget cuts are real and that the way to recover the economy of the state of Washington is through an educated workforce.

President's Celebration Report

Dr. Gaudino reinforced Chair Morrison's sentiments on the importance of letting legislators know the impacts of proposed cuts. He also noted the great joy it gives him to discuss the curricular and co-curricular accomplishments of our students, faculty and staff.

Music Department – Dr. Todd Shiver, chair of the Music Department, explained that groups submit their work through a blind review process in order to be considered for performances at national conferences. The CWU Chamber Choir, Symphony Orchestra, and Jazz Band 1 were recently chosen to perform at the National Association of Music Educator's Conference in Bellevue, Washington. It is considered quite an honor to have one group chosen to perform; the fact that three groups were chosen is remarkable. Other ensembles that have been invited to perform include Vocal Jazz which performed at the American Choral Directors Association National Conference in Chicago March 9-12; Wind Ensemble, which will perform at the College Band Directors National Association conference in Seattle on March 25, 2011 and the CWU Horn Club at the International Horn Symposium in San Francisco in June 2011. These invitations indicate that CWU's programs serve as a benchmark of college-level excellence. Both Dr. Shiver and Dr. Gary Weidenaar, CWU Choral Director, thanked the Board and the Student Services and Activities committee for their generous support.

Theatre Arts – CWU’s musical theatre program was established four years ago. Chair Scott Robinson and Professor Terry Brown discussed the program goals and curricular objectives. This year twenty-five students from the program will perform at the Varna International Festival and Performance Tour of Italy from June 11 through July 7, 2011.

Physics Club – Dr. Michael Jackson, chair of the Physics Department, announced that CWU’s Society of Physics Students was selected as an outstanding chapter, the 14th time out of the last 17 years that the club received this honor, for which he credited the faculty advisors and student leadership. Dr. Jackson also recognized the department’s *Expanding Your Horizons* program for girls in 5th through 9th grade. This program provides a hands-on exploration of careers for women in math, science, and technology.

CWU Research Foundation – Dr. Wayne Quirk noted that CWU has a robust faculty research program. The CWU Research Foundation (CWURF) was formed to develop commercial applications of faculty research. CWURF recently signed an inter-institutional agreement with Kent State University which provides for the loaned professional services of one of their tenured professors, Dr. John West. Dr. West will work with faculty who wish to bridge the gap between the lab and the commercial environment.

Men’s Basketball Team- Athletic Director Jack Bishop, Coach Greg Sparling, Associate Coach GE Coleman and Guard Chris Scott discussed the team’s success in winning the Great Northern Athletic Conference regional championship. Coach Sparling, GNAC co-coach of the year, referred to the team as the “most special group of 11 players he has ever coached.”

BOARD COMMITTEES

Academic and Student Life – *Kate Reardon (joining by phone)*

CWU Alcohol Awareness Programs

Gail Farmer, director of the Wellness Center, presented on CWU’s alcohol education/prevention programs. Her data shows that 30% of incoming first-year students are at increased risk for developing serious problems with alcohol. Data shows that there is a dramatic “college effect” on alcohol consumption but that use at CWU is lower than the national norm. The Wellness Center is working on three initiatives to improve our alcohol awareness programs: 1) *Check Up to Go*, an online program that will replace *Alcohol Wise* and will reduce costs without diluting the impact, 2) implementing an annual health behavior assessment and 3) increasing late night and weekend programming.

Motion to Adopt Summer Session 2011 Budget Proposal

Dr. Levine explained that the summer session 2011 budget proposal seeks approval to increase summer school 2011 tuition rates consistent with those approved for academic year 2010 (14% and 5% respectively for undergraduate and graduate tuition). Student fees will not be increased. She noted that the proposed budget has been discussed by the Budget and Finance Committee, faculty chairs and Cabinet officers. The request to approve will allow the university to publish the rates and move forward with planning summer course sections.

Motion 11:08: A motion to approve the implementation of those charges or changes in charges that are proprietary and not subject to I-960, as submitted Winter Quarter 2011; and approve the submission to OFM and the Legislature those new fees or changes in fees that are subject to I-960, as submitted was presented by Pat Notter and seconded by Mr. Bahr. Motion carried.

Services & Activities Supplemental Budget Allocation

The Student Services & Activities Committee submitted a supplemental budget allocation of \$7,715 to support the Physical Education and School Health (PESH) Club to attend the American Alliance for Health, Physical Education, Recreation and Dance (AAHPERD) national conference in San Diego, March 28-April 2, 2011.

Motion 11:09: A motion to approve the supplemental allocations was presented by Ms. Notter and seconded by Mr. Erickson. Motion carried.

Business, Finance and Audit – Keith Thompson

CWU Budget Update

Vice President Clark provided an update on the University's funding profile and expense forecast. Since the February 4 Board meeting the Cabinet has approved funding to upgrade PeopleSoft's Campus Solutions module from version 8.9 to version 9.0. Funds for this upgrade will be taken from the President's checkbook. He also noted that current expenditures are within the budget forecast for FY 2011 and slightly lower than last year's actual expenditures. While the university awaits legislative direction, budget authorities have begun planning for budget reduction scenarios between 10 and 20 percent.

Motion to Adopt Fiscal Year 2012 Budget Parameters

The fiscal year 2011 budget was based on a conservative 9500 FTE while actual annual FTE will likely be 9980. Vice President Clark recommended a small increase in student FTE for academic year 2012 for planning purposes to help mitigate the impact of proposed legislative budget reductions.

Motion 11:10: A motion to approve fiscal year 2012 operating budget development based on 9700 annual student FTE was presented by Mr. Thompson and seconded by Mr. Erickson. Motion carried.

Government Relations

Legislative Update

Ms. Schactler discussed the specifics of the three budget bills under discussion consideration. She also explained the proposal to establish the Western Governors University as a Washington baccalaureate degree-granting institution that is self supporting. A legislative update was included in the Board's materials.

General – Sherer Holter

Naming Opportunity – Music Building

Ms. Holter presented a proposal to name the music building in honor of former president Jerilyn S. McIntyre in recognition of her distinctive contributions to the university. The proposal was originally brought before the board shortly after Dr. McIntyre's retirement in 2008. At that time policy required two years lapse before it could be considered, so the Board requested that the Development Priorities Committee (DPC) bring the proposal back for action. The proposal has been endorsed by the DPC. Trustee Notter also spoke of the value of Dr. McIntyre's leadership and her endorsement of the proposal.

Motion 11:11: A motion to approve the recommendation to name the music building the Jerilyn S. McIntyre Music Building was presented by Ms. Notter and seconded by Mr. Bahr. Motion carried.

CWUP 1-10, Legal Power and Responsibility (Board of Trustees)

Ms. Holter presented a resolution to update the constitution of the Board to remove the secretary of the Board from the list of officers that are elected each summer.

Motion 11:12: A motion to approve **Resolution 11-05**, Board Constitution Changes, was presented by Mr. Thompson and seconded by Ms. Notter. Motion carried.

Honorary Degree Approval

Ms. Holter presented a motion on behalf of the Ad Hoc Honorary Degree Selection Committee who has recommended awarding Peggy Schaake and Ruth Harrington honorary Master of Humane Letters degrees from Central Washington University.

Motion 11:13: A motion to approve the award of an honorary master's degrees to Peggy Schaake and Ruth Harrington in recognition of their exceptional contributions to Central Washington University was presented by Mr. Bahr and seconded by Mr. Dixon. Motion carried.

Faculty Senate

Dr. Rodney Bransdorfer discussed of the work of the Writing Center in providing remedial services to students and expressed his concern that the center continue to receive adequate funding. He also discussed the work of the curriculum committee.

Exempt Employees Association

Chair Matt Cziske discussed staff morale and the challenges of meeting workload requirements with decreasing resources.

Employee Council

Chair Lucille Rolfe announced the annual staff recognition awards ceremony will be held on Tuesday, April 19.

Communications

None received.

Consent Agenda

Motion 11:14: A motion that the Board approve consent action items and receive consent report items was presented by Ms. Notter and seconded by Mr. Thompson. Motion carried.

Adjourned at 11:50 a.m.

Next Meeting

The Board of Trustees will meet May 6, 2011 on the Ellensburg campus.



Sherer M. Holter, Secretary to the
Board of Trustees
Central Washington University



Sid Morrison, Chair
Board of Trustees
Central Washington University